

Indiana Property Tax Equalization Study

Putnam County Equalization Report



January 18, 2005

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County Report for Putnam County

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This document summarizes the data, the equalization statistics, and the results of the Ratio Study performed on Putnam County. The first section of this document entails specific results for Putnam County, while the Appendices provide a general overview of the Indiana Property Tax Equalization Study, the processes used to complete the task, and detailed statistics for Putnam County.

County Overview

Putnam County is bordered by Montgomery, Hendricks, Morgan, Owen, Clay, and Parke counties in west central Indiana. Greencastle is the largest city (population 9,987) and is the county seat. Putnam County's population is 36,692 (2003),¹ ranking it 41st in population. There are 13 townships in Putnam County: Clinton, Cloverdale, Floyd, Franklin, Greencastle, Jackson, Jefferson, Madison, Marion, Monroe, Russell, Warren, and Washington.

Putnam County completed its March 1, 2002 Reassessment on September 8, 2003. The tax base for real property, including assessed value and number of parcels, by property class, is presented in Table 1 below.

Table 1
Real Property Assessed Values and Number of Parcels, Putnam County

Real Property in Putnam County	Residential	Commercial & Industrial	Agricultural	Utility & Other	Total
Number of Parcels	15,595	1,024	7,508	1,344	25,471
Assessed Value	\$944,389,980	\$265,337,440	\$417,520,300	\$267,724,520	\$1,894,972,240

Ratio Study Data

Beginning in 2001 with the enactment of HEA 1499, IC 6-1.1-4-25 (b), Indiana Code stated:

“the township assessor in a county having a consolidated city, or the county assessor in every other county, shall:

(1) maintain an electronic data file of the parcel characteristics and parcel assessments of all parcels for each township in the county as of each assessment date that is in the form required by:

- (A) the legislative services agency (LSA); and
- (B) the department of local government finance; and

¹ Population Statistics from Stats Indiana <http://stats.indiana.edu/profiles/pr18001.html>

- (2) transmit the data with respect to the assessment date of each year before October 1 of the year to:
- (A) the legislative services agency; and
 - (B) the department of local government finance.”²

In addition, the Act required, in I.C. 6-1.1-4-19.5, the Department of Local Government Finance (DLGF) to develop a standard contract or standard provisions for contracts to be used in securing professional appraisal services that include provisions stipulating:

- “...the contractor will generate complete parcel characteristics and parcel assessment data in a manner and format acceptable to the legislative services agency and the department of local government finance; and
- ...the legislative services agency and the department of local government finance have unrestricted access to the contractor's work product under the contract.”³

Simply stated, the Indiana General Assembly required local assessing officials to submit assessment data in a standard electronic file structure and format (“standardized format”) developed by the DLGF, which met the requirements of the DLGF and the LSA.

In addition, 50 IAC 12-16-28 sets forth the electronic record layout for sales disclosure information administration under authority of IC 6-1.1-31.5, which required the DLGF to promulgate computer specification standards, including those for assessment and sales disclosure data.

The primary data required to perform equalization analysis are parcel-by-parcel new and prior year assessments and market value information, specifically, the sales prices and property characteristics of recently sold properties. The collection and transmission of the assessment and sales data in accordance with statute and rule discussed above provide the means by which the Indiana Fiscal Policy Institute (IFPI) can perform the equalization study.

Because local officials and their software vendors, in some cases, did not comply with the data transmission requirements, the IFPI found it necessary to obtain sales disclosure data directly from the paper sales disclosure form (State Form 46201). The IFPI had the paper forms “digitized,” that is, electronically scanned and the information on them converted to an electronic format which allowed them to be used in the equalization analysis. In addition, the IFPI obtained Multiple Listing Service (MLS) sales data from Boards of Realtors across the state with the assistance of the Indiana Association of Realtors in order to supplement the sales disclosure form data.

² HEA 1499 - 2001, Section 16.

³ HEA 1499 - 2001, Section 15.

For Putnam County, the IFPI evaluated the accuracy of the assessment of 24,127 parcels of residential, commercial and industrial, and agricultural property (see Table 1). This was done by making a ratio study of the categories of property listed in 50 IAC 14 and by testing for “sales chasing” (the practice of assessing recently sold properties in a manner different from unsold properties).

The ratio study was based on sales data for Putnam County provided in the standardized format, digitized sales disclosure forms, and from the MLS database from Metropolitan Indianapolis Board of Realtors (MIBOR). From all sources, the IFPI received 29,560 records of sales. Putnam County provided parcel data via the County Assessor, including 27,762 sales records in the standardized format. Of that number, records were excluded because:

- There was no sales price;
- The sales occurred outside the date range;
- There was other needed information missing from the record;
- There were duplicate records;
- There were new construction records; and
- There were some extremes (or outliers).

This left 4.2% of the sales records to use in the equalization analysis, or a total of 1,231 sales records. The 1,231 sales represent 5.1% of the total number of parcels. Of the 1,231 sales, 1,106 are improved residential sales and 50 are improved commercial and industrial sales.

Ratio Study Methodology

The main methodological steps taken to perform the ratio study in Putnam County were:

- (1) assemble the data,
- (2) determine the study groups (“strata”),
- (3) make statistical analyses.

The Legislative Services Agency and Almy, Jacobs, Gloudemans, and Denne (“the consultant”) cleaned the data, meaning that records with incomplete information or with data in an unusable format were eliminated from analysis unless the problems could be rectified. In addition, both the parcel and sales disclosure data were screened to determine whether a specific sale should be used in the ratio study. Reasons that a sale would be excluded include non-arm’s length sales, construction on the property since the last assessment, and extreme values.⁴

Computerized statistical programming was used to match the sale with an assessment. Since sales from 1998 through 2003 were included, adjustments to reported sales prices were made to account for the difference between the sale’s date and the assessment date.

⁴ See the IFPI’s “Background Tool Kit” July, 2004 for a more complete discussion of sales screening at <http://www.indianafiscal.org/docs/BackgroundToolKit.pdf>.

In accordance with 50 IAC 14-5-1, the Department of Local Government Finance’s equalization standards require equalization be performed for each of the following classes of property in each Township:

- Improved Residential
- Unimproved Residential
- Improved Commercial
- Unimproved Commercial
- Improved Industrial
- Unimproved Industrial
- Agricultural Land (use value basis)

When a sample of sales is small, when it does not represent the makeup of the total assessment roll well, and when the variation in sales ratios is great, ratio study statistics may not reliably portray the quality of appraisals.

In Putnam County, sales sample sizes were small in some townships and for some classes of property. Therefore, the consultant “re-stratified,” or combined, first, some of the classes of property and, then, collapsed all classes in all townships to the county-wide level. When considered necessary, the first level of re-stratification was to combine (1) improved commercial and improved industrial property into a broader commercial and industrial property stratum and (2) unimproved commercial, industrial, and residential property into a broader vacant land stratum. Then, all townships were re-stratified to the county-wide level, to produce statistics with higher sample sizes for the county.

As previously noted, the IFPI used 1,231 sales to evaluate the assessments of 24,127 residential, commercial and industrial, and agricultural properties. We calculated standard ratio study statistics and used performance standards promulgated by the International Association of Assessing Officers (IAAO) to evaluate the results.⁵ The following statistics were calculated:

- The *median ratio* was selected as the measure of central tendency used to describe the *level of assessment*—how close assessments are, overall, to 100 percent of market value. The IAAO standard is that assessments should be within 10% of market value. That means the median ratio should be between 90% and 110% (0.9 and 1.1).
- The *95% confidence interval* around the median. The confidence interval provides an indication of the reliability of the calculated median. It measures the probability that a range of values is likely to include the median value. The width of the confidence interval at a given level of confidence (e.g., 95%) is a statement regarding the certainty of the estimate based on both the amount and variability of

⁵ Each of these standards, and their statistical procedures, are discussed in more detail in the “Indiana Property Tax Equalization Study Background Tool Kit.” It may be obtained at <http://www.indianafiscal.org/docs/BackgroundToolKit.pdf>. A full discussion of the IAAO standards may be obtained in the “Standard on Ratio Studies,” 1999, International Association of Assessing Officers.

the sample data. Said another way, since we use a sample to estimate the median, we are uncertain of the actual median value of the population. A 95% confidence interval says that while we are uncertain of the true value of the median, that true median will fall within the range of values calculated as the confidence interval 95 times out of 100. The IAAO standard for medians states that the 95% confidence interval should encompass at least some part of the standard for the median (from 0.9 to 1.1).

- The *coefficient of dispersion* (COD) is a statistic that describes the uniformity or consistency of assessments by measuring the variability of the sales ratios. The higher the COD, the less uniform or consistent the assessments. The IAAO standard is that the COD should be no more than 15.0 for improved residential property and no more than 20.0 for other classes of property.
- The *price related differential* (PRD) examines the uniformity of assessments between high-value and low-value properties. In other words, the PRD is a measure of the “vertical equity” of assessments. A PRD below 1.0 indicates that lower valued properties are assessed at a lower percentage of market value than higher value properties. In other words, lower value properties have lower sales/assessment ratios. A PRD above 1.0 indicates that higher value properties are assessed at a lower percentage of market value than lower value properties. The IAAO standard is that the PRD should be between 0.98 and 1.03.

The IAAO standards include guidance on sample sizes needed to allow confidence in the statistical measures. Small sample sizes preclude definitive interpretation of some results in some classes of property within some townships and counties. However, re-stratification of related property classes (vacant land classified as commercial, industrial, and residential; or improved commercial and industrial properties, for example) has been done in most cases, which increases sample sizes. The larger sample sizes mean that statistical analysis will provide valid results, albeit for more general interpretation.

The IAAO standards state that assessment level should be uniform across property use strata and township assessment jurisdictions. The IAAO standard is that the level of assessment (the median) should not vary across townships by more than 5% from the county-wide measure. Again, sample size affects the ability to make judgments on this standard in some cases.

Finally, the IFPI analyzed whether there were differences in changes of assessment between properties that were part of the ratio study, on the one hand, and properties that did not sell recently, on the other. Systematic differences would indicate that assessors engaged in “sales chasing.” We compared the percentage changes between two groups of properties: unsold properties and those properties that had been sold and had been included in the ratio calculations. Percentage changes of assessments were computed for each property, in total and with respect to both land and improvements. The differences between the two groups were analyzed by reviewing the distributions of the changes for the two groups at the township level. Summary statistics were calculated, and statistical tests were used to determine the likelihood that the observed differences would arise by

chance alone or that they reflected systematic difference in the treatment of the two groups of properties.

Disproportionate increases in sold properties were taken as potential evidence of sales chasing. When observed, such differentials were then tested for statistical significance using the Mann Whitney test.

Ratio Study Results for Putnam County

Table 2					
Standards Compliance Matrix for Putnam County					
Class: Residential Improved Sample Size: 1,106					
Measures	IAAO Standard	County Wide Value	95% CI Overlaps Standard	Meets Standard	Does Not Meet Standard
Median Sales Ratio	.9 to 1.1	0.985		x	
Coefficient of Dispersion	< 15.0	19.91			x
Class: Commercial & Industrial Improved Sample Size: 50					
Measures	IAAO Standard	County Wide Value	95% CI Overlaps Standard	Meets Standard	Does Not Meet Standard
Median Sales Ratio	.9 to 1.1	0.843	x		
Coefficient of Dispersion	< 20.0	44.76			x

Standards and Compliance – County-wide

Putnam County met the standard for the Median Sales Ratio for the class Residential Improved property but not for the restratified class Commercial and Industrial improved standard, although the Median Sales Ratio’s confidence interval overlapped the standard. The county did not meet the standard for uniformity of assessment embodied in the COD metric as shown in Table 2 for either class. However, 50 IAC 14-7-1 provides that if a county believes that circumstances or reasons exist why the standard was not attained which mitigate the requirement for a new reassessment, the county may appeal to the DLGF not to do a new reassessment.

The IFPI has found that many, if not most, of the counties reviewed have not met the COD standards. The reasons are several, but may be summarized to: a) this is the first ever statewide reassessment under market value standards for the state of Indiana, and b) the sample sizes are so small that it makes deriving an acceptable COD difficult. It is therefore the IFPI’s judgment that a new reassessment in Putnam County, if ordered, would not, in the absence of larger samples of market value proxies [sales information], change the result. It is our recommendation that the county immediately begin proce-

dures to collect and electronically record sales information but that no reassessment action be required.

Standards and Compliance – Townships

The sample sizes were large enough in the improved residential class in 10 of the 13 townships to have confidence in the township level statistics. Greencastle Township’s sample size for commercial and industrial property was large enough to have confidence in those statistics. Table 3 presents ratio study statistics for those townships.

Table 3						
Standards Compliance Matrix: Townships						
Class: Residential Improved						
Township	Sample Size	Median	Median Meets Standard?	Within +/- 5% of County?	Coefficient of Dispersion	COD Meets Standard?
Clinton Twp.	28	1.011	x	x	29.600	
Cloverdale Twp.	47	1.042	x		21.350	
Floyd Twp.	141	0.944	x	x	15.650	
Franklin Twp.	45	0.949	x	x	25.340	
Greencastle Twp.	631	0.986	x	x	18.590	
Madison Twp.	25	0.935	x		18.360	
Marion Twp.	48	1.064	x		24.390	
Monroe Twp.	31	1.060	x		11.480	x
Warren Twp.	23	0.980	x	x	11.280	x
Washington Twp.	51	0.990	x	x	28.720	
Class: Commercial & Industrial Improved						
Township	Sample Size	Median	Median Meets Standard?	Within +/- 5% of County?	Coefficient of Dispersion	COD Meets Standard?
Greencastle Twp.	35	0.786			39.600	

The detailed results of the analysis are presented in Appendix A. Appendix A contains the summary statistics for the re-stratified sample that combined similar property classes across the entire county to increase the sample size, as well as the township by township results.

In addition to the statistical tests performed relating to the level and uniformity of assessment, the IFPI performed the tests required to determine if sales chasing was evidenced in Putnam County. Sales chasing is indicated when the distribution of percentage changes in assessed value for properties that sold is significantly different than the distribution of percentage changes in assessed value of properties that did not sell recently.

Table 4				
Sales Chasing Analysis Results for Putnam County				
("x" indicates statistical evidence of systematic difference between sold and unsold parcels)				
Percent Change in Assessments of Land, Improvements, and Total				
Township		Land	Improvements	Total
Franklin Township		x		
Jefferson Township		x		
Monroe Township		x		
Warren Township			x	

Evidence of sales chasing was found in Franklin, Jefferson, Monroe and Warren Townships.

Summary Quality Evaluation of Putnam County’s Reassessment Results

Small sample sizes preclude definitive evaluation of the reassessment quality for all classes of property in all townships.

For those townships with adequate sample sizes in improved residential property, we find them to meet acceptable standards of assessment quality. Cloverdale, Madison, Marion and Monroe Townships did not meet the standard for uniformity across jurisdictions in the Residential Improved class. These townships' median ratio varied from the county-wide median ratio by more than 5%.

For Commercial and Industrial Improved property, Greencastle Township did not meet acceptable standards of assessment quality and did not meet the standard for uniformity across jurisdictions. This township's median ratio varied from the county-wide median ratio by more than 5%.

For the county as a whole in the residential improved class, we find assessment quality with respect to the median sales ratio met the standard, but assessment quality with respect to the coefficient of dispersion does not meet the acceptable standard. For improved commercial and industrial property, we find neither the median sales ratio nor the COD met acceptable standards.

Evidence of sales chasing was found in four townships. Overall, we find Putnam County meeting an acceptable standard of quality assessment for residential property.

Appendix A

County Data

**Putnam County Property Tax Reassessment Equalization Analysis
Indiana Property Tax Equalization Project**

Standard Equalization Via Median

	MajrClas	ParclCnt	AV - Total Land & Improvements	Sample Size	Sample Pct of Popln	Sample Assessed Value	Coefficient of Dispersion	Price Related Differential	Median	Lower bound of 95% confidence interval for Median	Upper bound of 95% confidence interval for Median	Imputed Market Value per Weighted Mean Ratio
1	Agri-Vac	4,483	111,397,400	1	0.02	0.08	.	1.00	1.198	.	.	92,949,951
2	Agri-Imp	3,025	306,122,900	64	2.12	2.59	26.80	1.03	0.840	0.73	0.93	364,363,669
3	Ind-Vac	37	937,600
4	Ind-Imp	57	108,336,740
5	Coml-Vac	183	6,614,100
6	Coml-Imp	747	149,449,000	50	6.69	4.84	44.76	1.20	0.843	0.73	1.01	177,288,229
7	Res-Vac	4,725	36,445,100	10	0.21	2.29	19.77	1.07	0.860	0.57	1.02	42,387,309
8	Res-Imp	10,870	907,944,880	1,106	10.17	11.22	19.91	1.05	0.985	0.97	1.00	921,549,562
Total		24,127	1,627,247,720	1,231								

Restratified Equalization Via Median

	MjrCls2	ParclCnt	Asmt Total, New	Sample Size	Sample Pct of Popln	Sample Assessed Value	Coefficient of Dispersion	Price Related Differential	Median	Lower bound of 95% confidence interval for Median	Upper bound of 95% confidence interval for Median	Imputed Market Value per Median Ratio
1	Agri-Vac	4,483	111,397,400	1	0.02	0.08	.	1.00	1.198	.	.	92,949,951
2	Agri-Imp	3,025	306,122,900	64	2.12	2.59	26.80	1.03	0.840	0.73	0.93	364,363,669
3	C+I-Vac	220	7,551,700
4	C+I-Imp	804	257,785,740	50	6.22	2.81	44.76	1.20	0.843	0.73	1.01	305,805,842
5	Res-Vac	4,725	36,445,100	10	0.21	2.29	19.77	1.07	0.860	0.57	1.02	42,387,309
6	Res-Imp	10,870	907,944,880	1,106	10.17	11.22	19.91	1.05	0.985	0.97	1.00	921,549,562
Total		24,127	1,627,247,720	1,231								

Restratified (2) Equalization Via Median

	MjrCls3	ParclCnt	AV - Total Land & Improvements	Sample Size	Sample Pct of Popln	Sample Assessed Value	Coefficient of Dispersion	Price Related Differential	Median	Lower bound of 95% confidence interval for Median	Upper bound of 95% confidence interval for Median	Imputed Market Value per Median Ratio
1	Agri-Vac	4,483	111,397,400	1	0.02	0.08	.	1.00	1.198	.	.	92,949,951
2	Agri-Imp	3,025	306,122,900	64	2.12	2.59	26.80	1.03	0.840	0.73	0.93	364,363,669
3	C+I-Imp	804	257,785,740	50	6.22	2.81	44.76	1.20	0.843	0.73	1.01	305,805,842
4	C+I+R Vac	4,945	43,996,800	10	0.20	1.90	19.77	1.07	0.860	0.57	1.02	51,170,280
5	Res-Imp	10,870	907,944,880	1,106	10.17	11.22	19.91	1.05	0.985	0.97	1.00	921,549,562
Total		24,127	1,627,247,720	1,231								

**Putnam County Property Tax Reassessment Equalization Analysis
Indiana Property Tax Equalization Project**

Standard Equalization Via Median

CntyXtwp	MajrClas	ParclCnt	AV - Total Land & Improvements	Sample Size	Sample Pct of Popln	Sample Assessed Value Pct	Coefficient of Dispersion	Price Related Differential	Median	Lower bound of 95% confidence interval for Median	Upper bound of 95% confidence interval for Median	Imputed Market Value per Median Ratio
1 Clinton Twp	Agri-Vac	289	7,368,700
2 Clinton Twp	Agri-Imp	230	22,591,100	6	2.61	2.13	25.67	1.15	0.868	0.52	1.77	26,039,263
3 Clinton Twp	Ind-Imp	1	5,200
4 Clinton Twp	Coml-Vac	3	531,800
5 Clinton Twp	Coml-Imp	17	1,266,500	1	5.88	1.82	.	1.00	1.114	.	.	1,136,647
6 Clinton Twp	Res-Vac	231	2,511,300	2	0.87	5.81	1.01	1.00	0.870	0.86	0.88	2,884,994
7 Clinton Twp	Res-Imp	788	29,523,000	28	3.55	4.25	29.60	1.10	1.011	0.93	1.27	29,189,421
8 Cloverdale Twp	Agri-Vac	391	9,257,400
9 Cloverdale Twp	Agri-Imp	312	33,599,100	5	1.60	2.21	13.41	0.98	0.827	0.65	1.11	40,642,972
10 Cloverdale Twp	Ind-Vac	3	244,400
11 Cloverdale Twp	Ind-Imp	6	846,300
12 Cloverdale Twp	Coml-Vac	28	1,403,200
13 Cloverdale Twp	Coml-Imp	122	27,032,500	3	2.46	3.25	35.53	1.11	1.043	0.67	1.78	25,908,831
14 Cloverdale Twp	Res-Vac	537	3,638,200
15 Cloverdale Twp	Res-Imp	1,313	102,941,000	47	3.58	3.98	21.35	1.08	1.042	0.99	1.08	98,802,190
16 Floyd Twp	Agri-Vac	285	7,445,200
17 Floyd Twp	Agri-Imp	233	24,760,200	10	4.29	4.45	22.37	1.09	0.871	0.58	1.08	28,436,617
18 Floyd Twp	Coml-Vac	19	197,500
19 Floyd Twp	Coml-Imp	13	1,930,200
20 Floyd Twp	Res-Vac	1,858	16,668,800
21 Floyd Twp	Res-Imp	1,427	163,265,900	141	9.88	11.84	15.65	1.03	0.944	0.92	0.98	173,027,003
22 Franklin Twp	Agri-Vac	314	11,324,500
23 Franklin Twp	Agri-Imp	211	22,723,700	6	2.84	3.04	25.86	0.96	0.875	0.42	1.17	25,956,606
24 Franklin Twp	Ind-Vac	1	22,300
25 Franklin Twp	Ind-Imp	3	306,300
26 Franklin Twp	Coml-Vac	4	29,500
27 Franklin Twp	Coml-Imp	47	5,376,400	5	10.64	5.26	28.68	1.41	1.125	0.36	1.65	4,780,542
28 Franklin Twp	Res-Vac	103	1,112,000	1	0.97	19.18	.	1.00	0.797	.	.	1,395,024
29 Franklin Twp	Res-Imp	556	38,295,400	45	8.09	8.10	25.34	1.05	0.949	0.79	1.06	40,365,210
30 Greencastle Twp	Agri-Vac	260	4,820,400
31 Greencastle Twp	Agri-Imp	182	20,868,000	4	2.20	2.20	38.63	1.04	1.309	0.68	2.05	15,943,197
32 Greencastle Twp	Ind-Vac	18	345,000
33 Greencastle Twp	Ind-Imp	28	100,522,240
34 Greencastle Twp	Coml-Vac	81	2,880,100
35 Greencastle Twp	Coml-Imp	383	95,279,700	35	9.14	6.10	39.60	1.14	0.768	0.69	0.96	124,141,724
36 Greencastle Twp	Res-Vac	588	4,731,900	2	0.34	1.94	21.65	0.98	1.299	1.02	1.58	3,642,617

**Putnam County Property Tax Reassessment Equalization Analysis
Indiana Property Tax Equalization Project**

CntyXtpw	MajrClas	ParclCnt	AV - Total Land & Improvements	Sample Size	Sample Pct of Popln	Sample Assessed Value Pct	Coefficient of Dispersion	Price Related Differential	Median	Lower bound of 95% confidence interval for Median	Upper bound of 95% confidence interval for Median	Imputed Market Value per Median Ratio
37 Greencastle Twp	Res-Imp	3,373	304,310,280	631	18.71	18.83	18.59	1.04	0.986	0.97	1.01	308,758,924
38 Jackson Twp	Agri-Vac	353	11,983,700
39 Jackson Twp	Agri-Imp	184	16,885,200	1	0.54	0.47	.	1.00	1.166	.	.	14,483,248
40 Jackson Twp	Coml-Vac	1	39,100
41 Jackson Twp	Coml-Imp	4	425,700
42 Jackson Twp	Res-Vac	58	440,400	1	1.72	27.71	.	1.00	0.858	.	.	513,336
43 Jackson Twp	Res-Imp	230	14,970,600	6	2.61	2.57	36.84	1.20	1.143	0.78	1.97	13,102,385
44 Jefferson Twp	Agri-Vac	473	12,834,300
45 Jefferson Twp	Agri-Imp	326	28,061,300	5	1.53	2.65	19.31	1.00	0.676	0.42	0.88	41,500,516
46 Jefferson Twp	Ind-Imp	1	329,400
47 Jefferson Twp	Coml-Vac	5	165,000
48 Jefferson Twp	Coml-Imp	13	3,635,200
49 Jefferson Twp	Res-Vac	105	1,052,400
50 Jefferson Twp	Res-Imp	307	23,551,500	18	5.86	6.30	30.91	1.10	0.813	0.73	1.08	28,970,653
51 Madison Twp	Agri-Vac	382	6,059,300
52 Madison Twp	Agri-Imp	218	20,701,500	8	3.67	4.75	21.90	1.02	0.686	0.39	1.16	30,191,170
53 Madison Twp	Ind-Imp	3	709,000
54 Madison Twp	Coml-Vac	3	12,400
55 Madison Twp	Res-Vac	118	306,000
56 Madison Twp	Res-Imp	303	27,419,000	25	8.25	8.61	18.36	1.02	0.935	0.87	1.08	29,319,839
57 Marion Twp	Agri-Vac	375	8,884,300
58 Marion Twp	Agri-Imp	234	26,260,100	3	1.28	0.80	15.81	0.97	0.993	0.53	1.01	26,434,080
59 Marion Twp	Ind-Vac	4	46,700
60 Marion Twp	Ind-Imp	3	2,481,000
61 Marion Twp	Coml-Vac	1	8,600
62 Marion Twp	Coml-Imp	18	1,656,400	1	5.56	2.94	.	1.00	1.272	.	.	1,302,498
63 Marion Twp	Res-Vac	146	771,900
64 Marion Twp	Res-Imp	625	55,632,100	48	7.68	6.28	24.39	1.06	1.064	0.97	1.19	52,294,523
65 Monroe Twp	Agri-Vac	320	10,488,400	1	0.31	0.89	.	1.00	1.198	.	.	8,751,517
66 Monroe Twp	Agri-Imp	204	24,476,200	3	1.47	1.80	10.00	1.06	0.610	0.44	0.62	40,146,232
67 Monroe Twp	Ind-Imp	2	261,600
68 Monroe Twp	Coml-Vac	4	229,700
69 Monroe Twp	Coml-Imp	55	4,189,000	3	5.45	3.69	33.48	1.02	1.250	0.71	1.97	3,351,773
70 Monroe Twp	Res-Vac	102	1,088,700
71 Monroe Twp	Res-Imp	442	35,443,000	31	7.01	5.53	11.48	1.02	1.060	0.97	1.10	33,425,971
72 Russell Twp	Agri-Vac	321	9,312,000
73 Russell Twp	Agri-Imp	156	16,587,100	4	2.56	3.02	17.44	0.97	0.927	0.67	1.07	17,886,161

**Putnam County Property Tax Reassessment Equalization Analysis
Indiana Property Tax Equalization Project**

CntyXtwp	MajrClas	ParclCnt	AV - Total Land & Improvements	Sample Size	Sample Pct of Popln	Sample Assessed Value Pct	Coefficient of Dispersion	Price Related Differential	Median	Lower bound of 95% confidence interval for Median	Upper bound of 95% confidence interval for Median	Imputed Market Value per Median Ratio
74 Russell Twp	Ind-Imp	3	597,700
75 Russell Twp	Coml-Vac	8	178,500
76 Russell Twp	Coml-Imp	27	1,547,800	1	3.70	1.64	.	1.00	1.742	.	.	888,462
77 Russell Twp	Res-Vac	92	726,100
78 Russell Twp	Res-Imp	265	15,702,500	12	4.53	4.68	23.46	1.05	1.086	0.91	1.22	14,457,714
79 Warren Twp	Agri-Vac	142	3,293,000
80 Warren Twp	Agri-Imp	144	16,150,100	2	1.39	3.07	11.77	0.99	0.831	0.73	0.93	19,426,401
81 Warren Twp	Ind-Vac	4	192,100
82 Warren Twp	Ind-Imp	6	565,000
83 Warren Twp	Coml-Vac	20	863,800
84 Warren Twp	Coml-Imp	29	6,052,000
85 Warren Twp	Res-Vac	261	1,097,800	1	0.38	5.65	.	1.00	0.833	.	.	1,318,201
86 Warren Twp	Res-Imp	398	35,389,400	23	5.78	7.57	11.28	0.98	0.980	0.92	1.06	36,099,953
87 Washington Twp	Agri-Vac	578	8,326,200
88 Washington Twp	Agri-Imp	391	32,459,300	7	1.79	3.13	13.23	0.99	0.996	0.51	1.25	32,588,723
89 Washington Twp	Ind-Vac	7	87,100
90 Washington Twp	Ind-Imp	1	1,713,000
91 Washington Twp	Coml-Vac	6	74,900
92 Washington Twp	Coml-Imp	19	1,057,600	1	5.26	1.44	.	1.00	2.331	.	.	453,782
93 Washington Twp	Res-Vac	526	2,299,600	3	0.57	8.73	24.45	1.21	0.567	0.49	0.91	4,053,328
94 Washington Twp	Res-Imp	843	61,501,200	51	6.05	6.02	28.72	1.09	0.990	0.86	1.11	62,142,420
Total		24,127	1,627,247,720	1,231								

Restratified (2) Equalization Via Median

CntyXtwp	MjrCls3	ParclCnt	AV - Total Land & Improvements	Sample Size	Sample Pct of Popln	Sample Assessed Value Pct	Coefficient of Dispersion	Price Related Differential	Median	Lower bound of 95% confidence interval for Median	Upper bound of 95% confidence interval for Median	Imputed Market Value per Median Ratio
1 Clinton Twp	Agri-Vac	289	7,368,700
2 Clinton Twp	Agri-Imp	230	22,591,100	6	2.61	2.13	25.67	1.15	0.868	0.52	1.77	26,039,263
3 Clinton Twp	C+I-Imp	18	1,271,700	1	5.56	1.81	.	1.00	1.114	.	.	1,141,314
4 Clinton Twp	C+I+R Vac	234	3,043,100	2	0.85	4.79	1.01	1.00	0.870	0.86	0.88	3,495,928
5 Clinton Twp	Res-Imp	788	29,523,000	28	3.55	4.25	29.60	1.10	1.011	0.93	1.27	29,189,421
6 Cloverdale Twp	Agri-Vac	391	9,257,400
7 Cloverdale Twp	Agri-Imp	312	33,599,100	5	1.60	2.21	13.41	0.98	0.827	0.65	1.11	40,642,972
8 Cloverdale Twp	C+I-Imp	128	27,878,800	3	2.34	3.15	35.53	1.11	1.043	0.67	1.78	26,719,952

**Putnam County Property Tax Reassessment Equalization Analysis
Indiana Property Tax Equalization Project**

CntyXtwp	MjrCls3	ParclCnt	AV - Total Land & Improvements	Sample Size	Sample Pct of Popln	Sample Assessed Value Pct	Coefficient of Dispersion	Price Related Differential	Median	Lower bound of 95% confidence interval for Median	Upper bound of 95% confidence interval for Median	Imputed Market Value per Median Ratio
9 Cloverdale Twp	C+I+R Vac	568	5,285,800
10 Cloverdale Twp	Res-Imp	1,313	102,941,000	47	3.58	3.98	21.35	1.08	1.042	0.99	1.08	98,802,190
11 Floyd Twp	Agri-Vac	285	7,445,200
12 Floyd Twp	Agri-Imp	233	24,760,200	10	4.29	4.45	22.37	1.09	0.871	0.58	1.08	28,436,617
13 Floyd Twp	C+I-Imp	13	1,930,200
14 Floyd Twp	C+I+R Vac	1,877	16,866,300
15 Floyd Twp	Res-Imp	1,427	163,265,900	141	9.88	11.84	15.65	1.03	0.944	0.92	0.98	173,027,003
16 Franklin Twp	Agri-Vac	314	11,324,500
17 Franklin Twp	Agri-Imp	211	22,723,700	6	2.84	3.04	25.86	0.96	0.875	0.42	1.17	25,956,606
18 Franklin Twp	C+I-Imp	50	5,682,700	5	10.00	4.98	28.68	1.41	1.125	0.36	1.65	5,052,895
19 Franklin Twp	C+I+R Vac	108	1,163,800	1	0.93	18.33	.	1.00	0.797	.	.	1,460,008
20 Franklin Twp	Res-Imp	556	38,295,400	45	8.09	8.10	25.34	1.05	0.949	0.79	1.06	40,365,210
21 Greencastle Twp	Agri-Vac	260	4,820,400
22 Greencastle Twp	Agri-Imp	182	20,868,000	4	2.20	2.20	38.63	1.04	1.309	0.68	2.05	15,943,197
23 Greencastle Twp	C+I-Imp	411	195,801,940	35	8.52	2.97	39.60	1.14	0.768	0.69	0.96	255,114,052
24 Greencastle Twp	C+I+R Vac	687	7,957,000	2	0.29	1.16	21.65	0.98	1.299	1.02	1.58	6,125,299
25 Greencastle Twp	Res-Imp	3,373	304,310,280	631	18.71	18.83	18.59	1.04	0.986	0.97	1.01	308,758,924
26 Jackson Twp	Agri-Vac	353	11,983,700
27 Jackson Twp	Agri-Imp	184	16,885,200	1	0.54	0.47	.	1.00	1.166	.	.	14,483,248
28 Jackson Twp	C+I-Imp	4	425,700
29 Jackson Twp	C+I+R Vac	59	479,500	1	1.69	25.45	.	1.00	0.858	.	.	558,911
30 Jackson Twp	Res-Imp	230	14,970,600	6	2.61	2.57	36.84	1.20	1.143	0.78	1.97	13,102,385
31 Jefferson Twp	Agri-Vac	473	12,834,300
32 Jefferson Twp	Agri-Imp	326	28,061,300	5	1.53	2.65	19.31	1.00	0.676	0.42	0.88	41,500,516
33 Jefferson Twp	C+I-Imp	14	3,964,600
34 Jefferson Twp	C+I+R Vac	110	1,217,400
35 Jefferson Twp	Res-Imp	307	23,551,500	18	5.86	6.30	30.91	1.10	0.813	0.73	1.08	28,970,653
36 Madison Twp	Agri-Vac	382	6,059,300
37 Madison Twp	Agri-Imp	218	20,701,500	8	3.67	4.75	21.90	1.02	0.686	0.39	1.16	30,191,170
38 Madison Twp	C+I-Imp	3	709,000
39 Madison Twp	C+I+R Vac	121	318,400
40 Madison Twp	Res-Imp	303	27,419,000	25	8.25	8.61	18.36	1.02	0.935	0.87	1.08	29,319,839
41 Marion Twp	Agri-Vac	375	8,884,300
42 Marion Twp	Agri-Imp	234	26,260,100	3	1.28	0.80	15.81	0.97	0.993	0.53	1.01	26,434,080
43 Marion Twp	C+I-Imp	21	4,137,400	1	4.76	1.18	.	1.00	1.272	.	.	3,253,413
44 Marion Twp	C+I+R Vac	151	827,200
45 Marion Twp	Res-Imp	625	55,632,100	48	7.68	6.28	24.39	1.06	1.064	0.97	1.19	52,294,523

**Putnam County Property Tax Reassessment Equalization Analysis
Indiana Property Tax Equalization Project**

CntyXtpw	MjrCls3	ParclCnt	AV - Total Land & Improvements	Sample Size	Sample Parcels Pct of Popln	Sample Assessed Value	Coefficient of Dispersion	Price Related Differential	Median	Lower bound	Upper bound	Imputed Market Value per Median Ratio
										of 95% confidence interval for Median	of 95% confidence interval for Median	
46 Monroe Twp	Agri-Vac	320	10,488,400	1	0.31	0.89	.	1.00	1.198	.	.	8,751,517
47 Monroe Twp	Agri-Imp	204	24,476,200	3	1.47	1.80	10.00	1.06	0.610	0.44	0.62	40,146,232
48 Monroe Twp	C+I-Imp	57	4,450,600	3	5.26	3.47	33.48	1.02	1.250	0.71	1.97	3,561,088
49 Monroe Twp	C+I+R Vac	106	1,318,400
50 Monroe Twp	Res-Imp	442	35,443,000	31	7.01	5.53	11.48	1.02	1.060	0.97	1.10	33,425,971
51 Russell Twp	Agri-Vac	321	9,312,000
52 Russell Twp	Agri-Imp	156	16,587,100	4	2.56	3.02	17.44	0.97	0.927	0.67	1.07	17,886,161
53 Russell Twp	C+I-Imp	30	2,145,500	1	3.33	1.18	.	1.00	1.742	.	.	1,231,551
54 Russell Twp	C+I+R Vac	100	904,600
55 Russell Twp	Res-Imp	265	15,702,500	12	4.53	4.68	23.46	1.05	1.086	0.91	1.22	14,457,714
56 Warren Twp	Agri-Vac	142	3,293,000
57 Warren Twp	Agri-Imp	144	16,150,100	2	1.39	3.07	11.77	0.99	0.831	0.73	0.93	19,426,401
58 Warren Twp	C+I-Imp	35	6,617,000
59 Warren Twp	C+I+R Vac	285	2,153,700	1	0.35	2.88	.	1.00	0.833	.	.	2,586,090
60 Warren Twp	Res-Imp	398	35,389,400	23	5.78	7.57	11.28	0.98	0.980	0.92	1.06	36,099,953
61 Washington Twp	Agri-Vac	578	8,326,200
62 Washington Twp	Agri-Imp	391	32,459,300	7	1.79	3.13	13.23	0.99	0.996	0.51	1.25	32,588,723
63 Washington Twp	C+I-Imp	20	2,770,600	1	5.00	0.55	.	1.00	2.331	.	.	1,188,775
64 Washington Twp	C+I+R Vac	539	2,461,600	3	0.56	8.16	24.45	1.21	0.567	0.49	0.91	4,338,873
65 Washington Twp	Res-Imp	843	61,501,200	51	6.05	6.02	28.72	1.09	0.990	0.86	1.11	62,142,420
Total		24,127	1,627,247,720	1,231								

Indiana Property Tax Equalization Study

Appendix B:

Background Tool Kit

Introduction

The State of Indiana is completing a mass reassessment of all real property in accordance with the requirements of the Indiana Supreme Court set forth in the decision in State Board of Tax Commissioners v. Town of St. John and subsequent order of the Indiana Tax Court.

The Indiana Department of Local Government Finance (DLGF) laid out the reassessment rules and procedures in Indiana Administrative Code 50 IAC. The regulations require the reassessment to produce assessments that comply with the Supreme Court Decision and the Tax Court order; specifically, that they be “objectively verifiable.” Market value is the objectively verifiable standard which the reassessment must meet.

In addition, Indiana statute (I.C. 6-1.1-34) requires a School Assessment Ratio Study and the DLGF regulations require a state-wide, county-by-county report on both the processes used for and the results of the reassessment. Finally, the State needs a dynamic, accurate, consistent database for effective, ongoing property tax administration.

Therefore, the DLGF and the State Budget Agency have asked the Indiana Fiscal Policy Institute (IFPI) to perform a Property Tax Equalization Study that will provide the State with a determination of the strengths, weaknesses, and accuracy of the reassessment process and its results. The key features of the study are:

- A county-by-county analysis of the property tax equalization performed by the counties,
- A school assessment sales ratio study,
- An analysis, by jurisdiction, of the tax burden shift between classes of property,
- An analysis, by jurisdiction, of tax bill changes and property class,
- A study of the assessment methodology and process, with recommendations for improvements in future years,

- An analysis, by jurisdiction, of the effects on tax bills of levy increases, and
- An analysis of the data requirements for future property tax reassessments.

This Toolkit provides background material for local government officials, members of the media, and taxpayers to assist in their understanding of the objectives of the study and the process the IFPI used to conduct it. It includes an explanation of the need for the study, discussion of property tax administration and analysis concepts, and definitions of terms.

Why is an independent ratio study needed?

First, the Indiana Constitution requires that property tax “assessment and taxation” be “uniform and equal.” It is the State’s constitutional responsibility to administer the property tax system such that local governments perform the ministerial duties of assessment and tax collection in accordance with state law. In State Board of Tax Commissioners v. Town of St. John, the Supreme Court mandated a market value based assessment standard.

Therefore, the State’s responsibility is to ensure compliance, by the local assessors, of the DLGF’s reassessment rule. Since the Supreme Court mandated that assessments be objectively verifiable, an independent study that measures the relationship between assessments and market value is required to determine compliance by the local assessors. The best method to make that determination is an independent ratio study.

Second, a ratio study essentially is an audit of the quality of an assessment. A cursory review of county equalization studies revealed several things that called into question their general reliability. The following problems were noted:

- There were variations in study methods, and some studies used non-standard statistics.ⁱ
- There seemingly are discrepancies in the numbers of properties in the various mandated strata.ⁱⁱ
- There were discrepancies in the numbers of sales considered usable in the studies.

- At least as furnished by the state, most studies were poorly documented.
- Most important, the reported statistics too often were incredibly good, which lowered confidence in the county studies.

Background, Definitions, and Explanation of Concepts

Taxation is integral to civil society, and public finance experts usually recommend property taxes to bring diversity to, and help balance, a state and local revenue system. When public revenues come from several types of taxes and other sources of revenue, it is easier to find a balance among competing policy objectives, weather economic difficulties, and compete effectively in the global economy. A tax on the current market value of real property is an important part of such a system, because a market value-based property tax has a comparatively stable and reliable base, which is attractive during troubled economic times (see the box on the next page for a discussion of market value in the Indiana property tax system).

Property value can be a measure of a taxpayer's wealth or ability to pay. A real property tax is an especially suitable source of revenue for local governments. The immovability of the tax base makes clear which government is entitled to the tax revenue. If the property is security for the tax, it cannot be evaded. In addition, many local government services are provided to properties or to their owners and occupants. The tax captures for local government some of the increases in the value of land that are partially created by public expenditures, such as streets and highways, water and sewer, public safety, etc. Further, a dedicated source of revenue promotes local autonomy. Finally, the visibility of property taxes focuses attention on the overall quality of governance and promotes accountability.

What is market value?

There are many legal and textbook definitions of market value. In valuation theory however, *market value* essentially is an *expected price*—the price for a property that the seller and an unrelated buyer would most likely agree to in an open market. The definition of market value also carries the assumption that both parties were reasonably well informed about how the property could be used in the future and about prices for similar properties.

Furthermore, it would be assumed that neither was under any unusual pressure to buy or sell.

How is market value for property tax purposes determined?

Valuation or *appraisal* is the activity of *estimating* what property values are. In essence, part of the job of an appraiser is to look at properties the way typical buyers and sellers would. Although many methods may be used to estimate market values, professional appraisers have agreed to standard procedures and methods (discussed below), which require them to work systematically, document their work, and communicate their opinions of value clearly. *Assessment* is the act of officially determining the value estimate to be used as the basis for taxation; the specialist appraiser who has the responsibility for making these determinations is an *assessor*.

Real estate markets reflect the ways people who want to buy or sell real estate think and act. Tracts of land may be used for such purposes as quiet enjoyment, agriculture, exploitation of mineral resources, and development either immediately or eventually. Developed land (land with buildings and other structures) may be used for housing or for carrying out economic activities. A person may want to own real estate to use it for such purposes directly or to rent it to others. One reason for owning real estate is to receive the rental income it can generate. Another reason to own real estate is the hope that it will appreciate in value. Of course, real estate may be held for more than one purpose. The important point is that the real estate market naturally is segmented, and an important valuation activity is deciding how to best estimate its market value.

Indiana’s property tax assessment standard: True tax value

The meaning of “true tax value” seems subject to interpretation. A common interpretation is that it is “market value in use.” For properties whose future use would be the same as the current use, market value and true tax value is the same thing. When the future use would be different from the current use, true tax value can be inferred from the market value of similar properties whose use is unlikely to change or that are not subject to the same economic pressures, whether positive or negative. Indiana courts have ruled that true tax values must be “objectively verifiable”—hence the need for the tax equalization study.

In appraisal practice, there are three basic “approaches” to estimating market values. These reflect market participants’ behaviors and the resulting evidence of market values.

- The *sales comparison approach*: Gathers information on recent open-market sales prices of similar propertiesⁱⁱⁱ, analyzes why their prices differ, and uses that information to estimate the value of each appraisal property^{iv}. It provides the best way to appraise residences and vacant land plots.
- The *income approach*: Uses the estimated future income stream over the remaining economic life of a property and uses a rate-of-return on investments of comparable risk to “capitalize” the income stream into a present value as of the appraisal date. It provides an excellent way to appraise properties that commonly are rented.
- The *cost approach*: Combines three components: the replacement cost of improvements *minus* accrued depreciation *plus* land value, which are separately estimated. Replacement cost is what it would cost to replace the existing structures and other improvements with new construction. Accrued depreciation is the loss in value due to physical depreciation, functional obsolescence, and economic obsolescence. Land value is what vacant land with the same characteristics and allowable uses would sell for in the open market^v.

Appraisal standards recommend using as many of the approaches as is practical. Theoretically, all three approaches would yield the same estimate of value. However, market imperfections, data limitations, differences in appraisal skills, and other factors conspire to produce differing value estimates in practice. Consequently, appraisers must evaluate the strengths and weaknesses of the above approaches and chose the figure that is most appropriate in the circumstances. This process is known as “reconciliation”.

Although the summary above has not provided the details, all three approaches to value require analysis of available sales of comparable properties. This requires assessors to collect information on sales of real estate in their jurisdictions (and desirably to consider comparable sales from other areas as well). Each sale should be evaluated (or screened) to determine whether it is usable in appraisal (that is, meets the criteria of an open-market, arm’s-length sale) and whether it is usable in ratio studies (discussed below). To help with this process, Indiana law requires buyers and sellers to complete a sales disclosure form.

The *purpose* of an appraisal greatly affects how the appraisal should be conducted. Two factors especially affect appraisals for property tax purposes: (1) the need for efficiency in the appraisal process and (2) the need to treat taxpayers consistently.

Mass appraisal in Indiana

The 2002 Real Property Assessment Manual, which Indiana township and county assessors are required to use, lays out a framework for a mass appraisal system. System specifications reinforce it. The cost approach is the default valuation approach.

Efficiency is warranted because the costs of administering a tax should be kept to a minimum.^{vi} Relative to most other purposes for commissioning an appraisal (such as determining the price of a property or whether the property provides sufficient collateral for a mortgage), the amounts at stake in a property tax appraisal (the taxes in question) are low. Consistency is warranted for the intended goal of equity and for quality assurance. So-called “mass appraisal” methods serve both goals. As defined by the International Association of Assessing Officers, mass appraisal is “the process of valuing a group of properties as of a given date, using standard methods, employing common data, and allowing for statistical testing.” Modern mass appraisal relies considerably on computer support.

What does “equalization” mean and why is it needed?

“Equalization” is a loosely used term in property tax administration. Formally, equalization is used to describe processes by which an agency with authority over two or more assessment districts (like the Indiana Department of Local Government Finance) makes adjustments to total assessments in the districts so that the assessments within the agency’s jurisdiction all bear the same relationship to total market value.

Informally, property tax officials may use “equalization” as a synonym for reassessment, review of assessments, or deciding assessment appeals. Equalization, as defined above, also is known as *inter-jurisdictional* equalization. Sometimes equalization agencies have authority to adjust total assessments of classes of property within an assessment district; this is known as *intra-jurisdictional* equalization.

Equalization programs sometimes are classified as “direct” or “indirect,” although the distinction may be blurred in certain instances. In direct equalization, by application of an equalization factor or reassessment order,

the equalization agency causes local assessments to be changed. In indirect equalization, neither local assessments nor local taxes are affected; the equalized value estimates merely figure in aid distribution formulas and the like.

States “equalize” property tax assessments for three main reasons:

- To ensure that local governments comply with the law – that is, to ensure equitable treatment of taxpayers under the law.
- To ensure that taxpayers benefit equally from state-mandated exemptions.
- To improve the allocation of state aid.

In order to have a rational basis for equalization, measurement of the quality of property tax assessments must be performed. Ratio studies provide that rational measurement by analyzing property tax assessments.

What is a “ratio study”?

Here we consider only basic concepts; later we consider some of the issues involved. A “ratio study” is an investigation of how closely the *appraisals* that underlie property tax assessments approach *market values* and how consistent those appraisals are across all property. As will be illustrated through an example later, there are two principal concerns:

1. Level – Do the assessments meet the State’s standard? In other words: on average, how close are the assessments to market value?
2. Uniformity or Consistency – How close are individual assessment ratios to assessment ratios across all property?

A ratio study is a form of applied statistical analysis. This means that conclusions are drawn about the overall *quality of assessments* on the basis of data about a sample of properties—those that happen to have sold on the open market. For those

Two views of statistics

“There are three kinds of lies: Lies, damned lies, and statistics.”

Benjamin Disraeli (1804-1881)

“Statistics is a body of methods for making wise decisions in the face of uncertainty.”

W. Allen Roberts and Harry V. Roberts,
Statistics: A New Approach, 1956

conclusions to be valid, certain conditions need to be met. This also means that uncertainty cannot be completely dispelled. Judgment always is needed in interpreting the results of a ratio study.

What are the steps in completing a ratio study?

The main steps in a ratio study are: (1) assemble the data, (2) determine the study groups (“strata”), (3) make statistical analyses, (4) evaluate results, and (5) report the results.

Data assembly - the most labor-intensive phase of a ratio study - requires:

1. Collecting raw sales data—in Indiana the primary source of sales data is the sales disclosure form that buyers must file. Other sources may be used.
 - Key data are computerized; quality checks are made.
 - Screening the sales to determine whether a particular sale should be used in the ratio study—recall that only open-market, arm’s-length sales provide reliable evidence of market values. Family sales, foreclosure sales, and the like often do not. In addition, sales that would produce extremely high or low sales ratios are excluded. These are called “outliers.”
 - Matching the sale price with an assessment. In doing this, it is important to determine whether the property that was sold essentially is the same as the property that was assessed. A sale can take place any day of the year, while assessments are as of a single date. If significant physical changes to a property took place between the two dates, the sale cannot be used to evaluate the quality of the assessor’s appraisal.
 - Making necessary adjustments to reported sales prices. Sometimes adjustments to actual sales prices are warranted to make the evaluation of assessments fairer. For example: If a sale included significant personal property that was not considered in the real property assessment, the estimated value of the personal property inflates the price above market value. Such distortions should be removed. After these steps have been completed, the sales file is ready for analysis.

2. *Stratification.* Recalling that the real estate market is naturally segmented and that different methods may be used to appraise different types of property, a better picture of assessment performance can be obtained if different subsets of property are studied separately. This is called “stratification.” Common subsets (“strata”) are the main types of property—residential, commercial, industrial, agricultural, and vacant land. In equalization, different taxing districts may be studied separately.
3. *Data analysis.* After data assembly and stratification, analysis can begin. The next section discusses and illustrates the main statistical computations using a fictitious data set.
4. *Evaluation of results.* When a sample of sales is small, when it does not represent the total makeup of the total assessment roll well, and when the variation in sales ratios is great, ratio study statistics may not reliably portray the quality of appraisals. The same is true if appraisals of parcels in the ratio study sample are adjusted so that they approximate sales prices (so-called “sales chasing”), with the result being ratio study statistics that imply quality appraisals. Another method of misrepresenting the quality of appraisals is to select for inclusion in the sample only sales with “good” ratios (“cherry picking”). Analysts should consider such possibilities before drawing conclusions based on ratio study statistics about the quality of appraisals.
5. *Reporting.* The final step in a ratio study is to report the results. What is reported will depend on the purpose of the study and the audience. More detail is required when the audience includes non-specialists. It often is helpful to compare observed performance with standards of performance, such as those promulgated by the International Association of Assessing Officers.

How are ratio-study statistics calculated and what do they mean?

When actual sales are used as evidence of market values, the investigation is known as a “sales ratio study.” A sales ratio (R) is formed by dividing the appraised value (A) by the sales price (S). For example, if a property was appraised for \$148,000 and it was sold for \$154,000, the sales ratio would be:

$$R = A / S = 148,000 / 154,000 = 0.961.$$

That is, the appraisal is 96 percent of the sale price. In a ratio study, sales ratios would be calculated for all the sales that were deemed usable and patterns in the ratios would be examined.

Table 1: Data used to illustrate calculation of basic ratio study statistics

<i>Sample sales data to illustrate the calculation of ratio study statistics</i>	ID			
	No.	Assessment	Sale Price	Ratio
	(1)	(2)	(3)	(4)
The adjoining nine sales will be used to show how ratio study statistics are calculated. They have been randomly selected from a data set of 75 sales that has been concocted to illustrate both calculations and points.	61	99,200	772,000	0.128
	3	28,000	59,250	0.473
	16	54,110	99,000	0.547
	20	36,320	63,300	0.574
	27	50,560	70,500	0.717
	29	61,360	78,000	0.787
	33	58,080	69,000	0.842
	68	182,000	153,000	1.190
	57	160,000	129,600	1.235
	Total	729,630	1,493,650	6.493

The statistics calculated in ratio studies mainly deal with the *level* of value (assessment) and the *uniformity* of values as previously noted. Another area of statistical inquiry is whether the primary statistics described below may be considered *reliable*. Level of value is measured by a *measure of central tendency*, such as the *median*, the common *arithmetic mean*, and the *weighted mean*. There are several aspects to uniformity. If the question is whether two or more groups of property are valued uniformly, measures of central tendency are compared. If the question is whether all the properties in a group are valued uniformly, a *measure of variability* is calculated. The *coefficient of dispersion* is the chief measure used. Sometimes, the concern is whether high-value properties and low-value properties are valued uniformly. The *price-related differential* is used here.

- *Median*—the median ratio is the *middle* sales ratio when the ratios are arrayed in order of magnitude. When the total number of sales is even, the median is the arithmetic mean of the two middle-most ratios. In table 1, the sales ratios in column 4 have already been arrayed from lowest (0.128) to highest (1.235). The middle ratio (the median) is that of the fifth sale (ID no. 27), which is 0.717. If the sale with ID

no. 57 were not in the sample, the median would be the average of the ratios of sales 20 and 27, which would be 0.646 ($[0.574+0.717]/2$). The value of the median is unaffected by the values of the ends of the array. For this reason, the median generally is the preferred measure of central tendency when evaluating the quality of a reassessment.

- *Arithmetic mean*—the arithmetic mean is the sum of the individual ratios divided by the number of ratios. If the nine ratios in table 1 were added, they would total 6.493, the average of which would be 0.721. Although not evident from this small sample of nine sales, the value of the mean is strongly affected by the values of the extreme ratios. Hence, it is not relied upon in sales ratio studies.
- *Weighted mean*—the weighted mean ratio is the sum of the appraisals (assessments) divided by the sum of the sales prices. In table 1, the sum of appraised values (column 2) is 729,630, and the sum of the sales prices (column 3) is 1,493,650. Dividing 729,630 by 1,493,650 results in a ratio of 0.488. As inspection of table 1 would reveal, this ratio is heavily influenced by sale 61, which sold for \$772,000. This dollar-weighting feature makes the weighted mean the preferred measure of central tendency when the objective is to estimate to total market value of a district (as in indirect equalization).
- *Coefficient of dispersion*—the coefficient of dispersion (COD) measures the average percentage deviation of individual ratios from the median ratio. The lower the COD, the more uniform the appraisals. Table 2 (below), which is derived from table 1, illustrates the calculations.
 1. subtracting the median from each ratio (result in column 3),
 2. taking the absolute value (negative signs are ignored) of the differences (result in column 4),
 3. summing these values (result = 2.332),
 4. dividing by the number of ratios to obtain the “average absolute deviation” ($2.332 / 9 = 0.259$),

5. dividing by the median ($0.259 / 0.717 = 0.361$, and
6. multiplying by 100 to express the results in percentage terms (result = 36.1%).

Table 2: Calculation of the coefficient of dispersion (COD)

ID No. (1)	Ratio (2)	Ratio- Median (3)	Absolute Value (4)
61	0.128	-0.589	0.589
3	0.473	-0.245	0.245
16	0.547	-0.171	0.171
20	0.574	-0.143	0.143
27	0.717	0.000	0.000
29	0.787	0.070	0.070
33	0.842	0.125	0.125
68	1.190	0.472	0.472
57	1.235	0.517	.0517
		Sum =	2.332
Average Absolute Deviation:		$2.332 / 9$	= 0.259
Coefficient of Dispersion:		$0.259 / 0.717$	= 0.361
COD expressed as percentage:		$0.361 * 100$	= 36.1%

- *Price-related differential*—the price-related differential (PRD) is the mean ratio divided by the weighted mean ratio. The PRD of the nine ratios in table 1 is 1.477 ($0.721/0.488$). PRDs close to 1.0 signify uniform appraisals. If the PRD is much above 1.0 (as is the case here), high-value properties tend to be valued at a lower percentage of value than low-value properties. This is known as “assessment regressivity.” PRDs much below 1.0 signify “progressivity.”

Endnotes

- ⁱ Computational errors also were noted.
- ⁱⁱ Some studies provided no information on the numbers of properties in each stratum making it impossible to determine whether omitted strata should have been studied.
- ⁱⁱⁱ Referred to as “comparables.”
- ^{iv} also known as the “subject property.”
- ^v Although it is the least direct approach, the cost approach often is the default valuation approach because it was the first mass appraisal approach to be developed and because data on replacement costs are inexpensively available from specialist publishers.
- ^{vi} Adam Smith’s fourth canon of taxation states “Every tax ought to be so contrived as both to take out and keep out of the pockets of the people as little as possible, over and above what it brings into the public treasury of the state” (*Wealth of Nations*, 1776).

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